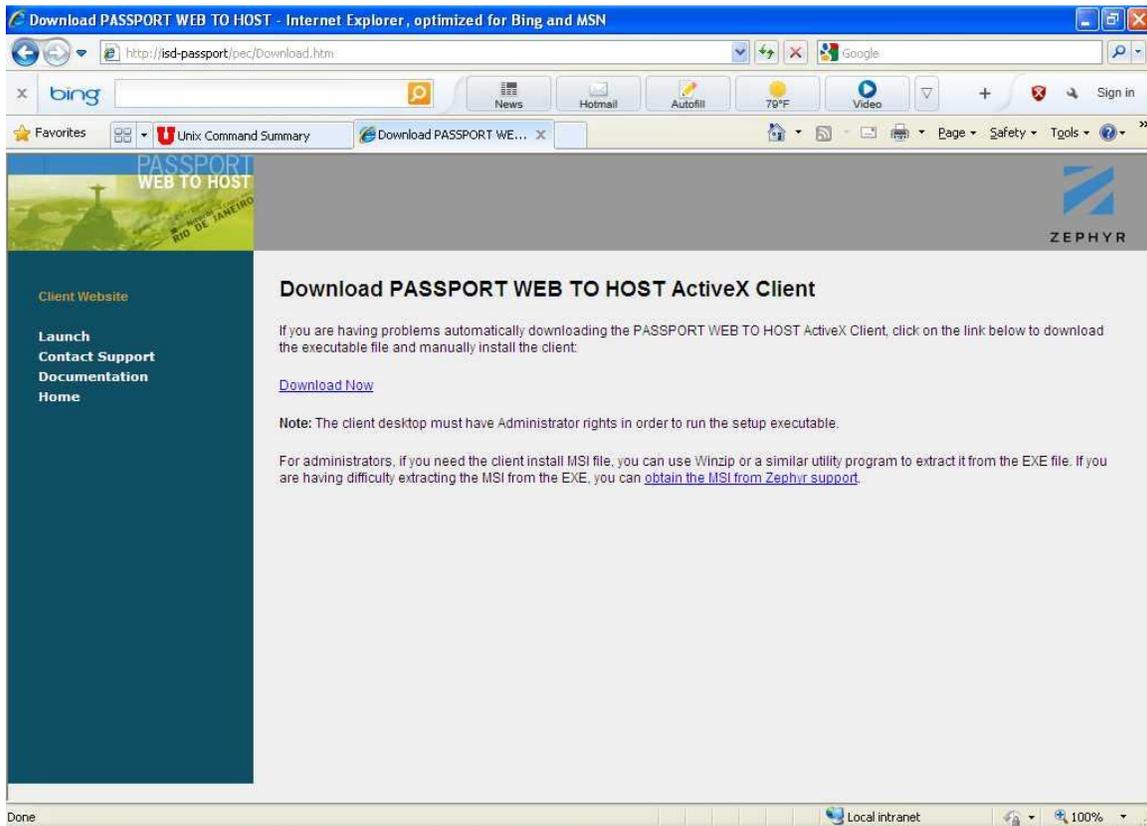


In order to access the State of Alabama mainframe, you must first install the Passport Client on each Windows PC. This only has to be done once. Go to URL <https://webmain1.isd.alabama.gov> to begin the installation process. Go to the left hand column on the URL and click on “Download Passport”. Once you begin the installation of Passport you should see the following screen. Once you have installed the Passport client, return back to this web page to access the mainframe.



Click on **Download Now** to begin the download process.  
You will then be asked if you want to run the downloaded file.



Click on **Run**.

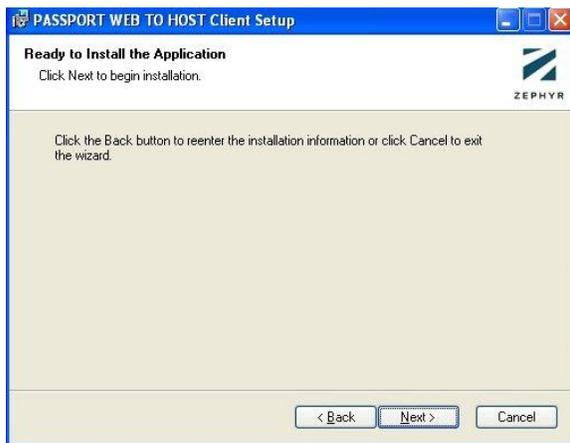
You will then be asked if you want to run the Passport software.



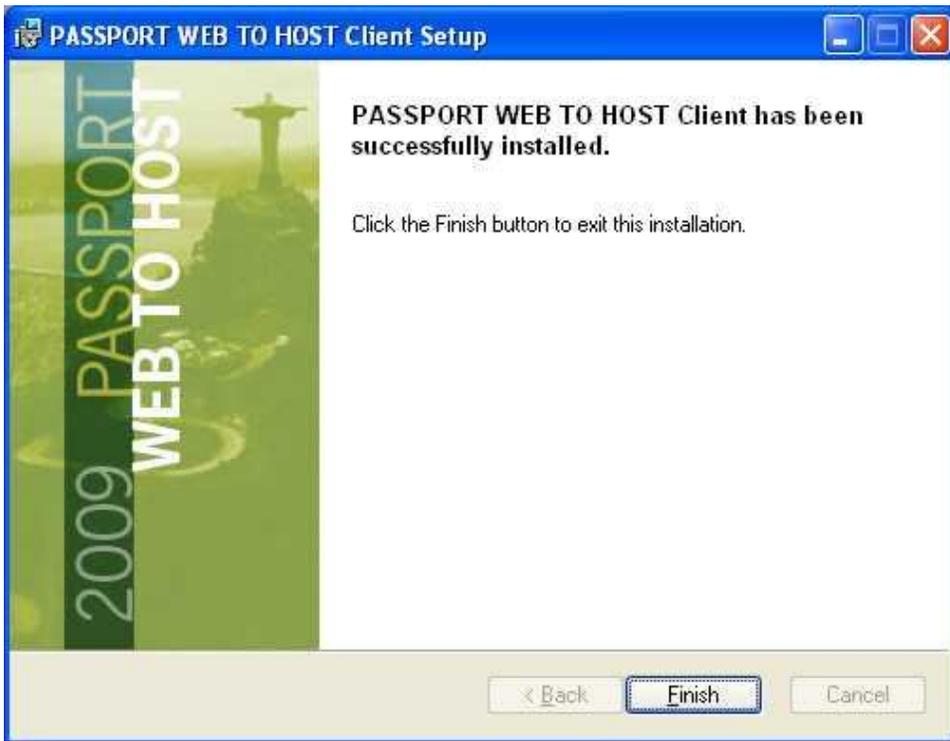
Click on **Run**.



Click **OK** to select English.

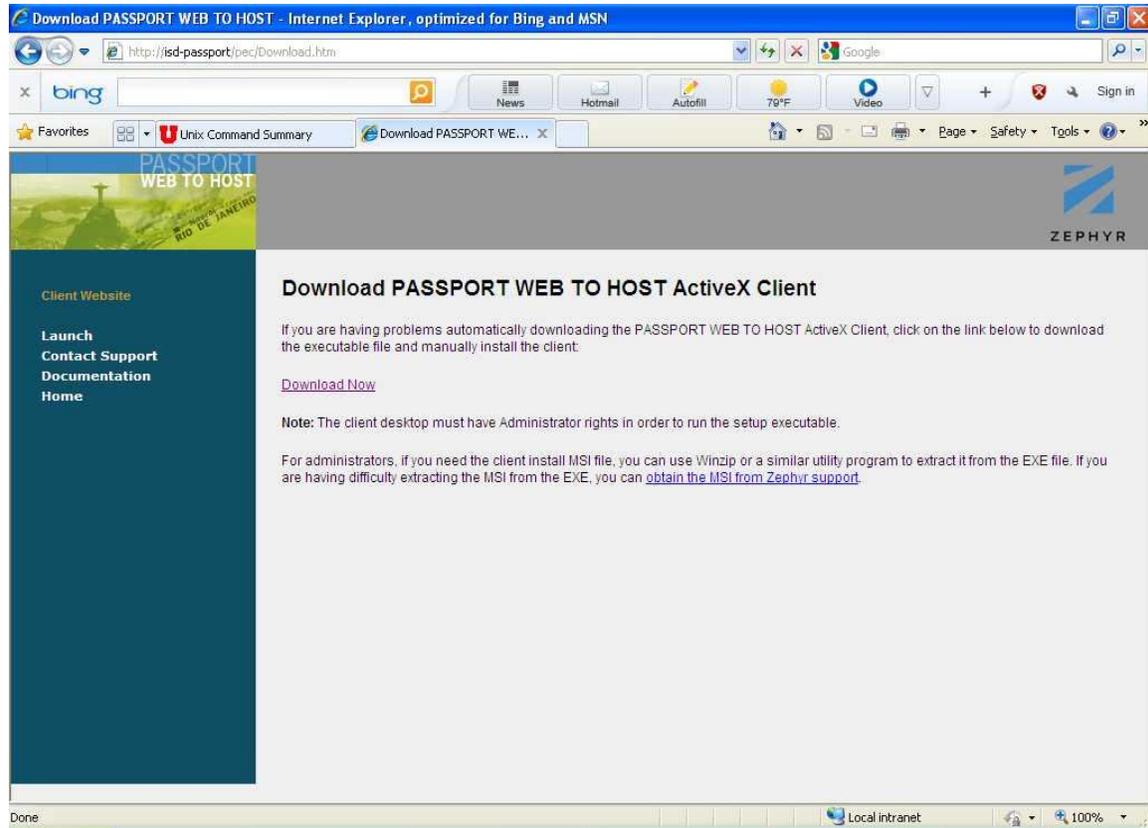


Click **Next** to begin the installation.

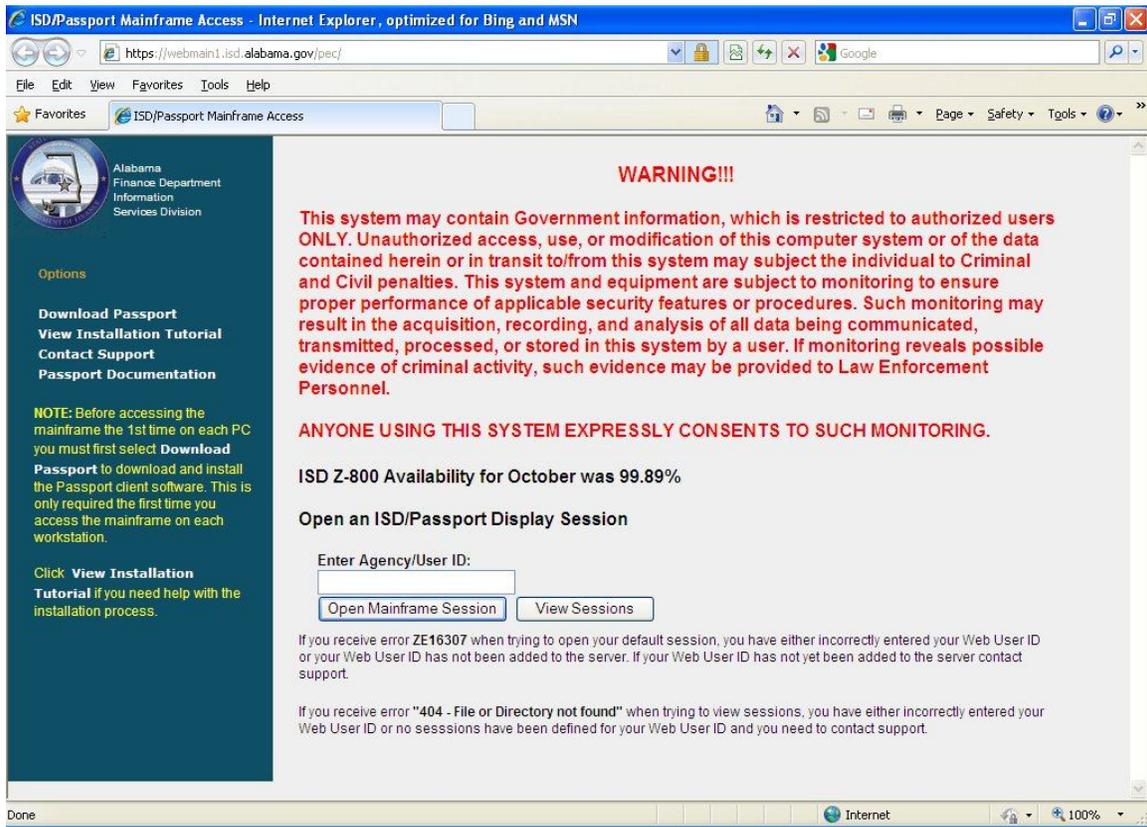


The installation will finish. Click **Finish** when you see this screen.

You should now be back to the original page where the download first started.



Click on the web browser's Back arrow to go back to the original sign in page.



A unique web ID or password is not required and the mainframe can be accessed by entering WWxx where xx is your agency code; i.e. WWFM for Financial Management. Passport access to the mainframe is supported only by the Microsoft Internet Explorer browser.

You have now completed the Passport session installation.

The **F11** key that normally will switch you to a **Full Screen** will not work in Passport. To switch to a full screen, click on **Tools** and then **Full Screen** from the drop down list.